



Bonnie Roalsen, Director
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Margaret Connolly, Chair
Sarah Santos, Vice Chair
Tracy Driscoll
Mary Ann Sliwa
Monika Wilkinson

DPL TRUSTEES MEETING MINUTES	
JUNE 22, 2018, ENDICOTT BRANCH, 1:30 PM	
MEETING CALLED BY	Board of Library Trustees, Dedham
TYPE OF MEETING	Monthly Meeting
CHAIRMAN	Margaret Connolly
SECRETARY	Mary Ann Sliwa
ATTENDEES	Margaret Connolly, Tracy Driscoll, and Mary Ann Sliwa
PUBLIC ATTENDEES	None

The June 22, 2018 meeting of the Dedham Library Board of Trustees was called to order at 1:40 pm by Chair, Ms. Connolly.

Public Input:

None

Action Items:

Discussion and Vote: Financial Report 06/04/2018

Ms. Driscoll made a motion to accept the Financial Report. Ms. Sliwa seconded. All voted in favor.

Director's Report:

Ms. Roalsen submitted the following in writing prior to the meeting:

New positions:

We have hired a new D.I.Y and Entrepreneurship Librarian starting July 2nd.
This position will focus on:

Assisting in the planning and directing of programs and operations of the public service areas of the library including the management of machines, tools, and equipment and facilitation of knowledge creation within and outside our facilities.

- Recommending, implementing, and assisting in the management of the Library's makerspace supporting needs, including new library maker initiatives
- Assisting in the development and implementation of the library's D.I.Y. (Do It Yourself) S.T.E.A.M (Science, Technology, Engineering, Arts, and Math) and G.R.I.N. (Genetics, Robotics, InfoTech, and Nanotechnology) programming.
- Assisting in the development and management of the library's jobs, career, and entrepreneurship supports and initiatives
- Assisting with social media presence, increasing community and user engagement, conducting outreach, including the creation of publicity materials

We have posted for 3 new positions as well. They are as follows:

Reading Advocate

This position will focus on:

- The development and promotion of high quality reader's advisory resources for all ages, including bibliographies, genre reading recommendations, passive and active displays, as well as social media engagement and outreach efforts which support and encourage literacy, leisure, and informational reading
- Hosting author visits and recommended speakers, as well as leading programs on topics of interest to all members of the community, inclusive of **all ages**, abilities, and backgrounds
- Actively assist and advise readers in their choice of materials, matching readers with materials and materials with readers

Event and Multigenerational Program Coordinator

The Event and Multi-Generational Program Coordinator will focus on:

- Planning, organizing, and implementing large and small intergenerational community programs and projects which help build deeper connections with our patrons and within community.
- Assisting with social media promotion and publicity for library programs and events, assisting with/leading individual library programs and events

Family Literacy, Adult Literacy, and ESOL Assistant

This position will focus on:

- Supporting family literacy, adult literacy, conversational English tutoring, and the library's ESOL programs
- Community outreach and services

Facilities:

The work on the accessibility walkway and access over at the Endicott branch has been completed. New grass has just been planted around the walkway and will hopefully come in soon.

Programs:

The Main Library qualified as an open site for food service for food vulnerable children during the summer months. Free breakfast and free lunch will be served daily beginning June 25th running through August 31st.

Accompanying the food program will be daily activities, events, and programs which will provide a camp-like experience for children of all ages daily through the entire summer.

Summer Reading program will begin as well on June 25th and it looks to be an exciting and fun-filled summer with lots of reading, literacy, fitness, and healthy activities planned and encouraged. All elementary schools were visited to promote the summer reading program, and the program was promoted at the middle and high schools as well.

Library received Google Expeditions equipment and has taken many people on expeditions through the solar system, ancient civilizations, and more. Additionally we have taken many high school classrooms on expeditions within topics of which they are studying.

Next Meeting Date:

July 24, 2018 at 7 pm at the Endicott Library was confirmed as the next monthly meeting of the Board of Library Trustees.

Action Item Table:

Action Item	Person	Date Due
Trustees Evaluation	Ms. Connolly and Ms. Sliwa	Spring 2018
Director's Goals Working Group	Ms. Willkinson, Ms. Santos, Ms. Roalsen	Spring 2018
Donors Working Group	Ms. Wilkinson, Ms. Driscoll, Ms. Roalsen and staff	Spring 2018
Policy Working Group: meeting policy, art policy	Ms. Wilkinson, Ms. Connolly, Ms. Roalsen	Spring 2018

Executive Session:

At 1:45 pm Ms. Connolly asked for a motion to go into Executive Session under Section 21 of the Open Meeting Law, Executive Session, Exemption 2 to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel;

A motion was made by Ms. Sliwa and seconded by Ms. Driscoll. A roll call vote was taken: Ms. Sliwa- yes; Ms. Driscoll- yes; Ms. Connolly- yes; Ms. Connolly- yes. The Committee entered Executive Session at 1:45pm. Ms. Driscoll noted the Committee would reconvene in Open Session at the end of the meeting.

A motion to move back to Open Session was made by Ms. Sliwa at 2:43 pm. Ms. Driscoll seconded. A roll call vote was taken as follows: Ms. Sliwa- yes; Ms. Driscoll- yes; Ms. Connolly-yes. Executive

Session ended at 2:43 pm. A motion to adjourn the Open Meeting was made by Ms. Sliwa and seconded by Ms. Driscoll. All voted in favor. The meeting was adjourned at 2:43 pm.

Respectfully submitted,

Mary Ann Sliwa