



Endicott Estate Commission

Minutes of the November 21, 2016 Meeting

Members Present

Committee members present included: Michele Heffernan, Barbara Gula, Marie-Louise Kehoe, David D'Arcy and Jason LaPrade

Minutes of the October 24, 2016 Commission meeting approved

Agenda Items

- Updates to Policy and Regulations Governing the Use of the Endicott Estate – Town Counsel and the Town Manager have recommended changes to No. 7 of the Policy and Regulations Governing the Use of the Endicott Estate be more defined. Effective immediately, No. 7 will read: “Meals or food consumed by persons or groups using the Endicott Estate must consist of food prepared by a caterer, restaurant or store licensed for that purpose.” Marie-Louise Kehoe motioned that the language developed by Town Counsel be adopted by the Endicott Estate Commission - Barbara Gula seconded - unanimously approved
- Dedham Education Foundation – after a brief discussion the Commission agreed to waive the fee for the use of the Estate by DEF for their 25th anniversary celebration in March, 2017
- Porch project – Sanderson Street Porch (phase I) project continues to move forward. Vareika Construction has been secured to replace the left side of the porch; work scheduled to begin the first week of December

**The next meeting of the Endicott Estate Commission is scheduled for:
Monday, January 9, 2017**