



Meeting of the Town of Dedham Commission of Trust Funds
Wednesday, November 7, 2018
Francis W. O'Brien Meeting Room
Dedham Town Hall

In attendance: Commissioners Michael Malamut, Chair; Ron Slack, Vice Chair; Emily Reynolds, Clerk. Non-voting: Treasurer Jane Lepardo.

Meeting called to order at **7:12 PM EST**.

Public Input: No members of the public were present. In attendance were three invited guests, who would be making requests for social services funding.

Review of the Minutes: The minutes of the October 10, 2018 meeting were approved by general consent.

Commission Member Contact Information and Town Website Postings: Commission Chair Malamut gave a reminder to provide contact information to the Town Clerk and the Town Economic Development Director/Website Manager..

Update from Treasurer on Commission Correspondence, Status of Scholarship Claims and Reversions for Failure to Claim: Treasurer Lepardo reported that most scholarships have been claimed, with most of the exceptions being second semester scholarships, which cannot be claimed until the spring semester. She has not heard from Kaitlyn Naddaff, a 2017 scholarship recipient discussed at the prior Commission meeting, with whom the Commission is trying to confirm college or university enrollment status.

Discussion of Gray/Rounds Scholarship Issue: Commission Chair Malamut again reminded the Commission of the background: in 1999, the funds were inadvertently given to the Dedham School Department, and there is no record of how the funds were maintained or disbursed. The current balance is approximately \$4,200. As was discussed at the October 10, 2018 Commission meeting, Commission Chair Malamut has asked that the School Department restore the full amount of the awarded funds to the Trust Fund Commission for management. He has not heard back from the School Department.

Discussion of Dervan Scholarship: Commission Chair Malamut reminded the Commission that the Dervan Fund's donor is living, yet unresponsive to requests to amend the terms of the fund to allow for flexibility as which bank(s) can manage the funds. This was discussed at the previous meeting. At this time, Commission Chair Malamut suggests that the best course of action is to let the issue sit with the donor for a bit, and that he will follow up with the donor in a few months.

Social Services Funding Requests:

From the Visiting Nurse Association (“VNA”): Karen Webber, VNA Development Officer, gave an overview of the VNA’s services, and noted that there were 1,013 Dedham patients served in 2017, and 700+ in 2018 year-to-date. The total value of these services in 2017 to Dedham residents was approximately \$260,000. Funding from the Elizabeth Capen Fund helps to make these services possible in the Dedham community and beyond.

Commissioner Slack moved that \$3,750.00 from the Elizabeth Fuller Capen Fund be awarded to the VNA. The motion was adopted by general consent. Commissioner Slack then moved that \$62.00 be awarded from the Calvin Capen Fund for the purposes of supporting the VNA. Commission Reynolds moved to amend the motion, for \$75.00 to be awarded. The amendment by adopted by general consent, and then the motion, as amended, was adopted by general consent.

From the YMCA, West Roxbury Branch: Becky Lavelly, Teen Director, presented about the YMCA’s activities and impact within the Dedham Community, notably after-school programs and summer camp programs, as well as the Youth and Government program, which directly serve Dedham residents. Dedham Trust Funds disbursed to the YMCA are applied directly toward the programs serving needy Dedham youths. Ms. Lavelly estimates that approximately \$817,000 is invested in the Dedham community through YMCA programs.

Commissioner Reynolds moved that, from the Hannah Shuttleworth Fund, \$2,020.00 be awarded to the YMCA, representing approximately 45% of the total funds to be awarded from the Shuttleworth trust fund in the calendar year. The motion was adopted by general consent.

From the Dedham Community House (“DCH”): Michelle Persson Reilly, Executive Director, emphasized the organization’s “growing need,” and focused on two programs: preschool and summer camp. In 2017, \$27,000 was awarded as scholarship funds to 7 families to allow their children to attend preschool at DCH. During the 2018 summer; \$62,000 was made available to 52 children to allow them to attend summer programs. Ms. Reilly emphasized the increased importance of having scholarship funds available.

Commissioner Reynolds moved that \$355.00 be awarded from the Hugh and Elizabeth McQuillen Fund for the purposes of supporting DCH. The motion was adopted by general consent.

Commissioner Reynolds moved that, from the Hannah Shuttleworth Fund, \$2,470.00 be awarded to DCH, representing approximately 55% of the funds to be awarded from the Shuttleworth fund in the calendar year. The motion was adopted by general consent.

From the James Foord Fund:

It should be noted that, unlike in past years, awards were made from the James Foord Fund. As Commission Chair Malamut reminded the Commission, the James Foord Fund’s terms were only

Dedham Trust Fund Commission Minutes
Meeting of November 7, 2018

recently clarified, and the Commission determined that annual disbursements could be made for social service purposes starting November 2018.

Commissioner Reynolds moved that \$300.00 be awarded from the James Foord Fund equally to the three presenting organizations. The motion was adopted by general consent. This motion thus provides that \$100.00 be awarded respectively to the VNA, the YMCA/West Roxbury Branch, and DCH.

Authorization of Winter Holiday Wreaths from Flower Funds: Commission Chair Malamut explained that, annually, holiday wreaths are funded through the Gertrude L. Morse Fund and Inez E. Bonemort Fund, to be placed on designated graves during the holiday season.

Commissioner Reynolds moved that Commission Chair Malamut be authorized to purchase two wreaths for this purpose, and be reimbursed from the aforementioned Funds, up to \$10.00 from the Morse Fund and up to \$15.00 from the Bonemort Fund. The motion was adopted by general consent.

New Business: There was no new business.

Next Meeting: The Commissioners selected Wednesday, February 6, 2019, as the tentative date for the next meeting.

The meeting was adjourned at **8:16 PM** EST.

Respectfully submitted by Commission Clerk Emily M. Reynolds