A Meeting of the Board of Selectmen was held on Monday April 8, 2019, 7pm, in the Lower Conference Room, Town Hall, 26 Bryant Street, Dedham, Massachusetts

Present were:

James A. MacDonald – Chair

Brendan G. Keogh - Vice Chair

Dr. Dennis J. Teehan Jr.

Michael L. Butler

Dennis J. Guilfoyle

Mr. MacDonald called the Meeting to order at 6:35 pm

**Pledge of Allegiance**

Led by Mr. MacDonald

**Dedham Citizens Open Discussion**

None**.**

**Introduction of New Human Resources Director Lauren Bailey**

Mr. Kern stated that it is his pleasure to introduce Lauren Bailey, the Town’s new HR director. Mr. Kern then informed all of Ms. Bailey’s background work history. Mr. Kern emphasized her experience working for the Commonwealth in two different positions. Mr. Kern continued, saying that this is a labor-intensive position with heavy HR responsibilities.

Ms. Bailey stated that she is looking forward to coming back and working for a Municipality. Ms. Bailey added that she’s looking forward to working with the Town of Dedham and its employees to foster good working relationships.

Dr. Teehan welcomed Ms. Bailey to the Town of Dedham and mentioned that it looks like she has climbed the ladder rather quickly and we are lucky to have her.

**Recognition of Dedham 67’s Pee Wee Elite Team Winners of the Massachusetts State Hockey Tier II Medium Championship**

Coach Jeff Adams stated that this group has been together for a long time, which makes this championship when much sweeter. Coach Adams added that we all set a goal of winning four tournaments in a row. Coach Adams continued, saying that they reach that goal through hard work and perseverance. Coach Adams stated that the parents really supported the team and the coaches and this would not been possible without them.

The Board Members spoke to the team and congratulated them.

Mr. Guilfoyle stated that the Town is really proud of this team and urged them to keep up the hard work and dedication.

Mr. Butler asked the team what their winning metal says.

A members of the team stated that they say “12 U Pee Wee Tier 2 Medium Champion March 8-10, 2019.

Mr. Butler asked what they thought was the difference between the championship game and the two regular-season games which you lost.

A member of the team stated that the group played more as a team rather than individually in their defense was terrific.

Dr. Teehan stated that it is really refreshing to see the team play as a whole and understand the sacrifice it takes to have a winning team.

Mr. Keogh congratulated the team.

Mr. MacDonald stated that the team in front of them has made their families and the Town happy and proud.

Before handing out the certificates, Mr. MacDonald read them aloud.

**Discussion & Vote Re: Follow-Up Recommendations Re: Chute Road & Pacella Drive**

Town Engineer, Jason Mammone was present Before the Board.

Mr. Mammone stated that he is Before the Board to give an update on the Chute – Pacella traffic study. Mr. Mammone added that at the last Board meeting he was given the few directives:

* Turn restrictions on the roads of Chute and Pacella
* Four-way stop sign at the intersection of Chute and Pacella
* Increasing the green light at the intersection of Washington, Highland and Elm Street

Mr. Mammone stated that his memorandum boils down to:

* Recommendation to have an exclusive turn restriction 4-7pm Monday through Friday on Chute and Pacella, with no left a right-hand turn off of Highland Street during those hours.
* The four-way stop sign was reviewed by Mass DOT and they concurred with Mr. Mammone’s initial evaluation that does not meet the warrants for a four-way stop sign, so they did not give a waiver for that.
* Mr. Mammone stated that they did meet Mass DOT out at the Highland, Elm Street and Washington Street intersection and they increased the green light at that intersection for a few more seconds for Highland Street, so a few more vehicles could get out. Mass DOT made sure that there was no significant impact to Washington Street traffic and they did not see any.

Mr. Mammone informed the Board that he would answer any questions they have.

Dr. Teehan thanked Mr. Mammone for his diligence on this matter. Dr. Teehan stated that he has seen some improvement from the increased green light at Highland. Dr. Teehan added that he would like to try a six-month trial period of the local traffic only restriction between 4 and 7 PM on weeknights and come back in the fall and see how that works out.

Mr. Mammone stated that whatever way the Board would like to go his recommendation would be to hand over the responsibility to the Transportation Advisory Committee for them to study and report back to the Board.

Dr. Teehan moved to have a six-month trial period of the local traffic only restriction between 4 and 7 PM, weeknights Monday - Friday; seconded by Mr. Guilfoyle.

Mr. MacDonald thanked Mr. Mammone for all his hard work and added that a six-month trial period is reasonable.

Mr. MacDonald stated that he would like to have a report at the five-month mark of this study so they can have ample time to read the recommendation and to act on it before the six-month period is over. Mr. MacDonald added that he would like to have the study commence immediately.

Mr. Mammone stated that he will come back with a proper vote for that restriction for traffic regulations and then a six-month trial can start.

**On the Vote:** Mr. Keogh, yes, Dr. Teehan, yes, Mr. Butler, yes, Mr. Guilfoyle, yes, Mr. MacDonald, yes.

**Discussion & Vote Re: Parking Management Program for Dedham Square**

Economic Development Director, John Sisson, was present before the Board.

MEMO

To: Members of the Board of Selectmen

CC: Jim Kern, Nancy Baker, Chief Michael d’Entremont, Jayson Tracy, Andrea Terkelsen, Jason

Mammone, Eman Sayegh, Joseph Flanagan, Kenneth Cimeno, William Aitken

Date: April 7, 2019

**Re: Parking management in Dedham Square**

I have been working with department heads, Dedham Square stakeholders, and consultants for two years to assess the parking situation. Several department heads have already voiced support of the proposal outlined below.

1. **Current equipment failures require immediate attention.**

Failures of our parking system’s hardware and software necessitate change. Five of the seven IPS pay stations are offline because of broken motherboards or modems. The two units in storage have already been picked over for parts. The cost of repairing these units seems prohibitive at $5,000 each--especially for unpopular, last-generation technology. In addition, the vendor IPS provided spotty service despite an annual maintenance contract. Therefore, we did not renew the maintenance contract last year and plan to terminate IPS as a vendor. The coin meters, which were obtained second-hand, are also past their useful life.

**2**. **Enforcement cannot resume until new equipment is deployed.**

Because such a large number of the pay stations and coin meters are not operational, Police cannot enforce the on-street pay spaces. People are routinely disregarding posted limits. One employer contacted us this month to request enforcement because its own employees are using on-street spaces for long-term parking, forcing its customers to park elsewhere.

**3**. **Kiosks were not a good fit. Meters should work better.**

Studies, surveys, feedback at Public Meetings, and other stakeholder input have made it clear that kiosks have not been a good fit for Dedham Square. People have voiced a preference for meters. Consultants recommend deploying one type of equipment to replace both the existing kiosks and coin meters. Based on the analysis done to date, we recommend the MPS Meters in the Town piloted in the fall, which offer all the functions people expect today: color touch screens, mobile payment, and parking validation. Moreover, the MPS equipment performs two functions no other vendors offer: (1) assisting in the enforcement process and (2) providing the Town with data we can use to better understand and manage parking demand throughout the day.

4. **Advantages of the revenue sharing model**

New equipment is expensive. Kiosks cost $10,000 to $12,000 each. Meters cost around $1,000 each installed. Either way, purchasing and installation of new equipment would require upfront costs of more than $100,000. The revenue-sharing model offered by MPS enables the Town to deploy new equipment with no upfront cost. MPS will provide the meters, install them, and be responsible for their maintenance. There is no maintenance contract and no software licensing fees.

5. **Timeline**

We want to schedule installation of new equipment during the summer months and will need to negotiate a contract soon to meet that window. Installation itself will take several weeks. The deployment will include a robust communications program--including door-to-door outreach, new signage, educational content in print and online, and a transition period from education, to warnings, to enforcement. We plan to reassess parking management each fall and spring and to make adjustments to technology and policies as needed.

6. **Parking policies**

Town Traffic Regulations, which enumerate parking policies, need updating. We are working to fine tune some of the proposed changes based on feedback received to date. We want to solicit some additional input on the proposed revision from Town departments and other stakeholders and will bring a policy proposal to the Board later this month.

Mr. Sisson stated that at this time he is requesting that the Board vote to allow Mr. Kern to begin negotiations with this vendor. Mr. Sisson added that he would like to come back Before the Board at the May 2 meeting with a proposal to make some modifications to the parking policies in the Town. Mr. Sisson continued, saying that he would like his policies updated prior to deploying new technology.

Mr. Guilfoyle moved to authorize the Town Manager to negotiate a contract with the parking technology vendor, MPS; seconded by Mr. Keogh. **On the Vote:** Mr. Keogh, yes, Dr. Teehan, yes, Mr. Butler, yes, Mr. Guilfoyle, yes, Mr. MacDonald, yes.

**Discussion & Vote Re: Execution of MOA’s w/ Town Hall, Library & Superior Officers**

Tonight’s Collective Bargaining MOUs: - Updated from the previous summary.

**DPW A:**

We’ve agreed in principal with the DPW on 2% COLAs for FY19, FY20, and FY21 and an additional half-step at year 7 and year 14. The year 14 is in year three of the contract. They presently have 4 steps that are 3.0% apart, which is very low (normal would be 4 steps at 5% or 5 at 4 or 7 at 3 = about 20% total). The half steps are an attempt to recognize the benefit the Town gets from a crew that does actual public works construction that saves the Town 10s of thousands a year; and, the reality that the health insurance changes did result in a net decrease in pay of about $600.00/year. Also increase boot and clothing, which hadn’t moved in at least 15 years, from 525 to 700/850/1000.

**DPW B:** (two superintendents):

Not doing the two steps. We increased the call back (“pager”) stipend from $2.25 to $2.65/ hour. It hasn’t increased in 20 years. It’s essentially the same increase as the people getting both half steps in Unit A – just over 3%. And the clothing/boot.

**Town Hall:**

2% for one year. Direct deposit.

**Dispatch:**

The Fire Chief is working with the group in Dispatch. I expect a three year at 2% COLAs with some schedule changes.

**Police Superior Officers:**

One year (FY19) at 2% COLA with the one person eligible for the Quinn Bill getting it (Sgt. Chafee).

**Library:**

One year (FY19) at 2% COLA.

Patrolmen and Fire are signed through FY21.

Mr. Guilfoyle moved approval of the agreement with Town hall - 2% COLA for one year; seconded by Mr. Keogh. **On the Vote:** Mr. Keogh, yes, Dr. Teehan, yes, Mr. Butler, yes, Mr. Guilfoyle, yes, Mr. MacDonald, yes.

Dr. Teehan moved approval of the agreement with the Police Superior Officers - One year (FY19) at 2% COLA with the one person eligible for the Quinn Bill getting it (Sgt. Chafee); seconded by Mr. Keogh. **On the Vote:** Mr. Keogh, yes, Dr. Teehan, yes, Mr. Butler, yes, Mr. Guilfoyle, yes, Mr. MacDonald, yes.

Mr. Guilfoyle moved approval of the agreement with the Library – 2% COLA 1yr (FY2019); seconded by Mr. Keogh. **On the Vote:** Mr. Keogh, yes, Dr. Teehan, yes, Mr. Butler, yes, Mr. Guilfoyle, yes, Mr. MacDonald, yes

**Resident?** asked where the signs will be placed.

As to MacDonald stated that the board will rely on Mr. Mammone and traffic advisory committee which will then be communicated to the residents.

Mr. Mammone informed all that the science for the turn restriction would be placed prominently at the intersection of Chute and Highland and Pacella and Highland.

**Resident?** Asked if there could be some flashing signs at the four-way intersection.

Mr. Mammone stated that for the stop signs there is no need to have a formal vote in terms of the regulations but if the board so wishes we can just add the cross traffic does not stop supplemental sign there would be placed underneath stop sign.

Dr. Teehan moved that a supplemental sign stating cross traffic does not stop be placed underneath the stop signs; seconded by Mr. Guilfoyle. **On the Vote:** Mr. Keogh, yes, Dr. Teehan, yes, Mr. Butler, yes, Mr. Guilfoyle, yes, Mr. MacDonald, yes.

Mr. Mammone stated that last thing be just a vote on the advanced warning signs for the site distance restriction with the hill. Mr. Mammone added that if the board is inclined to add that supplemental sign go up, that can happen just a vote and no need to update the traffic regulations.

Mr. Guilfoyle moved approval; seconded by Dr. Teehan. **On the Vote:** Mr. Keogh, yes, Dr. Teehan, yes, Mr. Butler, yes, Mr. Guilfoyle, yes, Mr. MacDonald, yes.

**While you are on Discussion & Vote Re: Parking Management Program for Dedham Square**

Economic Development Director, John Sisson, was present before the board.

**Discussion & Vote Re: Execution of MOA’s w/ Town Hall, Library & Superior Officers**

**Town Manager’s Report**

1) The presentation of the Leadership Matters Best Practices was held at the Lincoln Institute of Land Policy in Cambridge last Friday morning. The group from Dedham included Principal Ed Paris, Mike Butler, Jim Kern, Jessica Tracey and John Sisson. Each presented a description of the project they did and some of the challenges and outcomes. This was a culmination of almost 2 years of work. A very successful presentation and a very worthwhile program. Dedham Schools will be sending a team next year.

2) Planning Board Public Safety Meeting on traffic was completed on 3/28. A very productive meeting – most all of the traffic questions were completed. Next meeting tentative 4/25.

3) Finance Committee meetings continue with hearings, which will be completed tomorrow with deliberations on Thursday and Monday, April 22.

Mr. Kern stated that since this is his last Town Manager’s Report, he would like to communicate his appreciation for working with everyone personally, individually, collectively, professionally. Mr. Kern added that this is the pinnacle of his career in this business and working here has been that. Mr. Kern continued, saying that he will never stop appreciating the inter-workings of the job and the sacrifices the Board of Selectmen has done. Mr. Kern stated that he will miss the individual interactions and positive results that they have produced.

**Action by the Board**

Banner/Sign Placement

Request from Riverdale School PTO to hang a banner across High Street to advertise their Spring Fair on Saturday May 18.

Mr. Guilfoyle moved approval; seconded by Dr. Teehan. **On the Vote:** Mr. Keogh, yes, Dr. Teehan, yes, Mr. Butler, yes, Mr. Guilfoyle, yes, Mr. MacDonald, yes.

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# Request for permission to hang a banner at High Street in Dedham Square to promote the Sustainability Advisory Committee’s Water in Dedham – Past, Present and Future Event. Banner to be in place by the week of April 15.

Mr. Guilfoyle moved approval; seconded by Mr. Keogh. **On the Vote:** Mr. Keogh, yes, Dr. Teehan, yes, Mr. Butler, yes, Mr. Guilfoyle, yes, Mr. MacDonald, yes.

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Request from the Fairbanks Garden Club to put up 18” by 24” signs announcing their Annual Plant SSale on May 11 at the following locations:

* 2 at Town Common
* 2 at the Riverdale Island Bridge
* 1 at the Riverdale Island by Pam’s Market
* 2 at the Island at Court and Washington Street, behind the plaza

Dr. Teehan moved approval; seconded by Mr. Keogh. **On the Vote:** Mr. Keogh, yes, Dr. Teehan, yes, Mr. Butler, yes, Mr. Guilfoyle, yes, Mr. MacDonald, yes.

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1 Day Liquor License

Request from the Sitzundjibber Social Club for a one-day liquor license on Saturday, April 13 from 7:30pm to 11 pm.

Dr. Teehan moved approval; seconded by Mr. Keogh. **On the Vote:** Mr. Keogh, yes, Dr. Teehan, yes, Mr. Butler, yes, Mr. Guilfoyle, yes, Mr. MacDonald, yes.

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Outdoor Alcohol Service

Request for outside service from the Moose Lodge regarding their upcoming horseshoe season on the following dates and times:

May 1, 8, 15, 22 &29 6-10pm

 June 5.12.19 & 26 6-10pm

July 3, 10, 17, 24, & 31 6-10pm

August 7-14-21-25 6-10pm

September 4, 11, 18 & 25 6-10pm

 October 5 Noon – 6pm

Mr. Keogh moved approval; seconded by Mr. Butler. **On the Vote:** Mr. Keogh, yes, Dr. Teehan, yes, Mr. Butler, yes, Mr. Guilfoyle, yes, Mr. MacDonald, yes.

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Request for outdoor service from the American Legion on Saturday, May 11 from 10am to 7pm for their Zero K Race. Horseshoe and corn hole tournament

Mr. Guilfoyle moved approval; seconded by Mr. Keogh. **On the Vote:** Mr. Keogh, yes, Dr. Teehan, yes, Mr. Butler, yes, Mr. Guilfoyle, yes, Mr. MacDonald, yes.

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Walks/Runs

Request from Rev. Dr. James E. Butler, to hold their 7th annual “Pack the Pantry” 5K on Saturday June 8, 2019.

Mr. Guilfoyle moved approval; seconded by Mr. Keogh. **On the Vote:** Mr. Keogh, yes, Dr. Teehan, yes, Mr. Butler, yes, Mr. Guilfoyle, yes, Mr. MacDonald, yes.

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Request from The Mother Brook Arts & Community Center to place staked signs and Sandwich Boards promoting the 6th Annual Artist Open Studio at several locations in the Town. Event to be held on June1 & 2.

Mr. Keogh moved approval; seconded by Mr. Guilfoyle. **On the Vote:** Mr. Keogh, yes, Dr. Teehan, yes, Mr. Butler, yes, Mr. Guilfoyle, yes, Mr. MacDonald, yes.

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Mr. Guilfoyle moved to take 3 items not on the agenda; seconded by Mr. Butler. **On the Vote:** Mr. Keogh, yes, Dr. Teehan, yes, Mr. Butler, yes, Mr. Guilfoyle, yes, Mr. MacDonald, yes.

Request from Martin Hanley to hold the 33rd James Joyce Ramble, Take a Walk and a 1 Day Liquor License on Sunday April 28, 2019, starting at 11:00AM.

Mr. Guilfoyle moved approval; seconded by Dr. Teehan. **On the Vote:** Mr. Keogh, yes, Dr. Teehan, yes, Mr. Butler, yes, Mr. Guilfoyle, yes, Mr. MacDonald, yes

Request to hang a banner at High Street in Dedham Square, to promote an event being held by The Dedham Women’s Exchange, May 11/2019.

Dr. Teehan moved approval; seconded by Mr. Butler. **On the Vote:** Mr. Keogh, yes, Dr. Teehan, yes, Mr. Butler, yes, Mr. Guilfoyle, yes, Mr. MacDonald, yes

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Request from Kylie Lacerda to hold the 68th Annual Fair Dedham Country Day School Fair as well as:

* One-Day Common Victualler License for May 4, 2019
* One-Day Transient Vendor’s License for May 4, 2019
* Permission for a ban on parking, Saturday, May 4, 2019, from 8 AM until 5 PM
* on both sides of Sandy Valley Road from Highland Street to our main driveway
* on the odd-numbered side of the remainder of Sandy Valley Road
* on both sides of Highland Street from Washington Street to Martin Bates
* on the odd-numbered side of Highland Street from Martin Bates to Court Street
* on the even-numbered side of Stoney Lea Road

Mr. Guilfoyle moved approval; seconded by Mr. Butler. **On the Vote:** Mr. Keogh, yes, Dr. Teehan, yes, Mr. Butler, yes, Mr. Guilfoyle, yes, Mr. MacDonald, yes.

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Request from Kelly Kennedy and Michelle Tarkulich to hold Dedham Country Day School’s Fun Run on Friday May 10th at 1pm.

Dr. Teehan moved approval; seconded by Mr. Guilfoyle. **On the Vote:** Mr. Keogh, yes, Dr. Teehan, yes, Mr. Butler, yes, Mr. Guilfoyle, yes, Mr. MacDonald, yes.

**MINUTES**

11-15, 29 and 12-18

Mr. Butler moved approval; seconded by Mr. Guilfoyle. **On the Vote:** Mr. Keogh, yes, Dr. Teehan, yes, Mr. Butler, yes, Mr. Guilfoyle, yes, Mr. MacDonald, yes.

**Old/New Business**

Dr. Teehan stated that he put forth an article to Town Meeting in the spring, regarding the purchase of the property next-door. Dr. Teehan added that he still thinks it’s a good idea he asks that the article be indefinitely postponed and will hopefully bring up at fall Town meeting.

Mr. Butler stated that his last Public Meeting was April 1, with Jason Mammone and was about leaking sewer pipes. Mr. Butler added that there will be follow-ups regarding the results from this meeting as there is much more. Mr. Butler continued, saying there are more than 50 people that showed up.

Mr. MacDonald stated that this is the last meeting for Mr. Butler Mr. Keogh.

Dr. Teehan stated that this is a special night for all of us. He then held up a plaque that read, “With sincere appreciation for your dedication and support to the Town of Dedham as a member of the Board of Selectmen, 2015 to 2019, presented to Selectmen Brendan G. Keogh on this 8th day of April in the year of our Lord 2019.” Dr. Teehan then presented the plaque Mr. Keogh.

Mr. Guilfoyle stated that it has been a pleasure sitting with these two gentlemen over the past five years. Mr. Guilfoyle added that he appreciates the guidance he received from them when he first became a Selectmen. Mr. Guilfoyle then read the plaque the aloud presented it to Mr. Butler.

Mr. MacDonald presented Mr. Keogh Mr. Butler with a long sleeve pullover shirt with the Town seal on it.

Mr. Keogh read a statement describing his journey from running a campaign for Selectmen to taking positions on very important topics for the Town. Mr. Keogh thanked his family for their unwavering support. Mr. Keogh also thanked several Board members for guiding him these four years and added that he will cherish the last four years Forever. Mr. Keogh wrapped up by saying that Dedham is a special Town and he is incredibly humbled to have had this opportunity to serve you all.

Mr. Butler stated that as his 12 years on this Board comes to a close, he would like to take a few minutes to share his thoughts and gratitude. Mr. Butler added that he is grateful for the Town’s trust in him over the last 12 years. Mr. Butler thanked his fellow Board Members; Chairman MacDonald, Dennis Guilfoyle, Dr. Dennis Teehan, and Brendan Keogh adding that they serve because they want to make a difference. Mr. Butler stated that he would like to recognize the entire Town staff of committed professionals, led by Town manager Jim Kern, one of the most capable executives with whom he has ever worked. As to Butler also thanked Nancy Baker, Assistant Town Manager, for her guidance and expertise to keep the Board on the straight and narrow. Mr. Butler pointed out the office staff: Bill Eddy, Doreen LaBrecque, Marie David and Marion Power for their endless amount of support. Mr. Butler stated that the responsibilities of serving the Town of Dedham requires understanding from those closest to. Mr. Butler added that he is blessed to have that support from his wife of 34 years Cecilia. Mr. Butler went on to thank his three sons and the extended family for their love and support. Mr. Butler stated that he has enjoyed being a Selectmen. Mr. Butler urged everybody to focus on building an even better future.

One of Mr. Butler’s nephews thanked him for his service to the Town and for always showing up at special occasions for him and his cousins.

Susan Butler, Mr. Butler’s sister, thanked him for his advice and she was sitting on the School Committee. Ms. Butler added that she believes their mom and dad would be so happy and proud.

Mr. MacDonald, Dr. Teehan and Mr. Guilfoyle each said a few words about Mr. Keogh Mr. Butler.

Keira Keogh thanked her dad for bouncing his Board of Selectmen’s responsibilities, her sports and their family life. Keira added that he did a lot for her. Keira informed all that she tried to return the favor by holding up signs things like that but wasn’t really a favor because she liked doing that with him.

**Old/New Business**

Mr. Keogh moved to adjourn the Meeting; seconded by Mr. Butler. **On the Vote:** Mr. Keogh, yes, Dr. Teehan, yes, Mr. Butler, yes, Mr. Guilfoyle, yes, Mr. MacDonald, yes.

The Meeting was adjourned at 7:57pm.

The next Meeting is scheduled for Monday May 8, 2019. This is to certify that the above is a true and accurate record of the minutes of the Selectmen’s Meeting held on April 8, 2019, which minutes were approved on July 18, 2019.

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 James A. MacDonald. – Chairman