



Rosemarie Shrewsbury, Acting Director
 Dedham Public Library
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Margaret Connolly, Co-Chair
 Mary Ann Sliwa, Co-Chair
 Tracy Driscoll
 Sarah Santos
 Monika Wilkinson

DPL TRUSTEES MEETING MINUTES	
MAY 14, 2019, MAIN LIBRARY, 6:30 PM	
MEETING CALLED BY	Board of Library Trustees, Dedham
TYPE OF MEETING	Discussion Meeting
CO - CHAIRMAN	Margaret Connolly, Mary Ann Sliwa
SECRETARY	Sarah Santos
ATTENDEES	Margaret Connolly, Tracy Driscoll, Sarah Santos, Mary Ann Sliwa, Monika Wilkinson, Rosemarie Shrewsbury and Chuck Flaherty
PUBLIC ATTENDEES	Richard Pierce, Ellen Dockham, Lisa Stakutis, Jeanette Evans, Abby Bragg, Susan Smith, Amber Moroney, Mary Ellen Stokes

The meeting of the Dedham Library Board of Trustees was called to order at 6:41pm by Co-Chair, Ms. Connolly.

Ms. Sliwa expressed the Board of Trustees welcomes and appreciates all public comment as we all work towards the goal of finding a Library Director. She reminded people to please wait to be recognized by the chair before commenting and stated the purpose of public comments is to inform the trustees. Public Input is not a dialogue, some questions/topics may be addressed at a later date.

Public Input:

Ms. Stakutis voiced concern about the library hours of operation, feeling they stretch the limits of the staff. She also stated that there are no staff meetings which leaves things lost in translation.

Action Items:

Mr. Flaherty reminded there is no right way to hire a Library Director. Mr. Flaherty is here to help and give recommendations to the Board of Trustees.

Discussion Most Important Qualities Sought:

Ms. Sliwa stated she would like ‘Ability to Communicate Clearly Orally and In Writing’ higher in Minimum Requirements.

Ms. Driscoll stated that she reviewed the important qualities list that the Trustees used in the last search and the top trait was innovator. The Trustees found an innovator and great progress was made. This time she believes that strong management skills would be the most important attribute.

Ms. Driscoll continued that hours do not need to be changed to incorporate staff meetings. There are other ways to address that issue such as closing the libraries for an hour quarterly.

Ms. Wilkinson remarked the requirements and required skills are not ranked and would prefer eliminating the separation to make it one list.

Mr. Flaherty agreed strengthening the 'communication skills' requirement with the words frequently and effectively.

Discussion Screening Composition:

Mr. Flaherty recommends composing the screening committee with people representing the community with different perspectives to help strengthen and bolster candidates for the job. The screening committee should respect the process and attend all interviews.

Ms. Sliwa noted that both The Friends of Dedham Public Library and Dedham Library Innovation Team would like representation on the screening committee.

Ms. Driscoll, Ms. Sliwa, and Ms. Connolly are available to be appointed on the screening committee from the Board of Trustees.

Discussion Timeline for Hiring Director:

No changes to document.

Ms. Wilkinson noted hiring a Library Director is a complicated process and thanked Mr. Flaherty for his support with navigating all the details.

Ms. Wilkinson made a motion to accept the drafts for Hiring Library Director. Ms. Sliwa seconded the motion. All voted in favor.

Old/New Business:

Ms. Connolly asked Ms. Santos to create a doodle poll to check the availability of the Board of Trustees for the rest of the summer.

A motion to adjourn was made by Ms. Wilkinson at 7:45pm and seconded by Ms. Sliwa. All voted in favor.

Respectfully submitted,

Sarah Santos