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Dedham Public Library
Meeting of the staffing 2011 subcommittee
Wednesday, September 22nd, 2010 at the Main Library

Attendees: Michael Chalifoux, Joseph D'Amico, Patricia Lambert, Amber Socci

Public input: None

2011 Staffing. The purpose of this subcommittee is to review the Staffing situation and to provide recommendations to the Board.
Mr. Chalifoux reviewed similar libraries from data in the MBLC. Based on towns of our size and revenue base, we should have about 18-19 FTE's. We are down at least 2 positions. Ms Lambert felt that we are open too many total hours. We are open about 5000 hours and the average of other libraries is about 3000. We have had to curtail sending people to professional meetings, delay leave, and are falling behind in projects such as barcoding all books. This last item is due in January, we have been working for about a year, and only have about 25% of the work done.

Three people have requested leave which again leaves us shorthanded. One of the problems is that leave is not uniformly spaced out over a year. When several people take it at one time there is a problem.

Reduction of hours appears to be necessary, but MS Lambert was asked for staff input on this matter before our next meeting.

The Trustees set Tuesday, 28 Sept, at the Main Library at 10:00 am for their next meeting.

Respectfully submitted by Michael Chalifoux, Secretary

Option d	80 hours open	56 accreditation
	Main	Endicott
Monday	9-5	9-5
Tuesday	9-5	1-9
Wednesday	1-9	9-5
Thursday	9-5	9-5
Friday	9-5	0
Saturday	9-5	0
Sunday	?	

Option e	55 hours open	52 accreditation
	Main	Endicott
Monday	9-5	0
Tuesday	9-5	0
Wednesday	9-9	1-4
Thursday	9-5	0
Friday	9-5	0
Saturday	9-5	0
Sunday	?	

Option f	71 hours open	52 accreditation
	Main	Endicott
Monday	9-5	9-5
Tuesday	9-5	1-9
Wednesday	9-9	1-4
Thursday	9-5	0
Friday	9-5	0
Saturday	9-5	0
Sunday	?	

Existing Schedule 86 (91 adjusted)hours open 54 accreditation

	Main	Endicott
Monday	10-9	10-5
Tuesday	10-5	1-9
Wednesday	10-9	10-5
Thursday	10-5	10-5
Friday	10-5	10-5
Saturday	c	10-5
Sunday	?	

Option a 88 hours open 56 accreditation

	Main	Endicott
Monday	9-5	9-5
Tuesday	9-5	1-9
Wednesday	1-9	9-5
Thursday	9-5	9-5
Friday	9-5	9-5
Saturday	c	9-5
Sunday	?	

Option b 84 hours open 56 accreditation

	Main	Endicott
Monday	9-5	9-5
Tuesday	9-5	1-9
Wednesday	9-9	9-5
Thursday	9-5	9-5
Friday	9-5	0
Saturday	9-5	0
Sunday	?	

Option c 72 hours open 52 accreditation

	Main	Endicott
Monday	9-5	9-5
Tuesday	9-5	1-9
Wednesday	1-9	0
Thursday	9-5	9-5
Friday	9-5	9-5
Saturday	9-5	0
Sunday	?	

Existing Schedule 86 (91 adjusted)hours open 54 accreditation

	Main	Endicott
Monday	10-9	10-5
Tuesday	10-5	1-9
Wednesday	10-9	10-5
Thursday	10-5	10-5
Friday	10-5	10-5
Saturday	c	10-5
Sunday	?	

Option a 88 hours open 56 accreditation

	Main	Endicott
Monday	9-5	9-5
Tuesday	9-5	1-9
Wednesday	1-9	9-5
Thursday	9-5	9-5
Friday	9-5	9-5
Saturday	c	9-5
Sunday	?	

Option b 84 hours open 56 accreditation

	Main	Endicott
Monday	9-5	9-5
Tuesday	9-5	1-9
Wednesday	9-9	9-5
Thursday	9-5	9-5
Friday	9-5	0
Saturday	9-5	0
Sunday	?	

Option c 72 hours open 52 accreditation

	Main	Endicott
Monday	9-5	9-5
Tuesday	9-5	1-9
Wednesday	1-9	0
Thursday	9-5	9-5
Friday	9-5	9-5
Saturday	9-5	0
Sunday	?	